TITLE: Attendance Rossignol Elementary
Which organization outcome does this project plan support?
By June 2020, collaboration between FNM and non-FNM partners will result in significant improvement in FNM achievement and graduation rates.

## Date of Original Draft: May 28, 2014

## Date Last Updated: April 11, 2019

1. Problem Statement

Attendance at Rossignol Elementary Community School is on average $84 \%$ provincially attendance is $10 \%$ higher.(2014-15 school year)

Attendance has always been an issue in lle a la Crosse. Influencing factors are seasonal cultural
activities, social problems, isolation and residential schools.
Some families have multi-gener graduation rates and higher dropout rates.
ome families have multi-generational issues with attendance


## 2. Root Cause Analysis

- Families not realizing importance of education. Think it's only a few days.
- Students lack home support. No one gets up with them for school. Some students in "survivor mode" so attendance is not their main focus (basic needs are not taken care of )
- Part of a bigger social issue for our at risk families
- There is a correlation between attendance and the economic state of lle a la Crosse. No jobs no need to get up or wake anyone up.
een some families and the school
- Family patterns.
mily patterns.

2019-2020 Project Plan Attendance Rossignol Elementary

Primary Owner: Sharon Hoffman
Lead Unit/Branch: Brenda Green

Team Lead(s): Krissy Bouvier-Lemaigre
4. Implementation Plan

| Actions | Deliverables | Lead | Start Date | Completion Date | Resources Required (Human and Financial) | Risk/Mitigation |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Consult with stakeholders on draft plan | Consultation summary | Sharon Hoffman | ongoing |  | SEC | Follow Up support |
| Follow school attendance policy and procedures <br> Each step must be documented to support collaborative effort. | Liaison with parents (teachers, administrators, school counsellor) <br> Identify students and families with habitual attendance issues, contact, determine and provide support Daily and weekly monitoring and follow-up contact. Teacher(2days/unexpected/after 4 home visit)) <br> Administrator(4 days) <br> $\downarrow$ <br> Social Worker(chronic) <br> Director | Homeroom teacher | ongoing | ongoing | Part of daily job expectations | Frustration over failure to contact <br> Each stakeholder must do their part. |
| Reinforce expectation of being at school each day Also being on time | Utilize resources such as Attendanceworks.org Work with families <br> Memes <br> Social Media | All staff | ongoing | ongoing | existing resources |  |
| Reinforce positive behavior | Administer Gotcha Being Good and Save One Student | Admin | ongoing | ongoing | \$1000 per year | All staff need to buy in |
| Attendance Brochure | Brochure for parent package Available throughout community | Ted Flett | February 2015 | Ongoing (redistribution/ update biannually) | existing resources | Effective use and distribution over long period of time |
| Incentives for perfect attendance and improved attendance | Term and Year end <br> Draw weekly and monthly prizes <br> Monthly attendance board <br> Use scroll <br> Students with perfect and improved attendance for month are eligible for draw <br> All perfect attenders for month should be in Picture even if they didn't receive a prize | Admin | ongoing | ongoing | $\$ 1000$ per year Donations from business |  |
| Engage families | Activities for Families in evening <br> Fun/craft or cooking classes <br> Family Fun Nights <br> Other ideas to get parents in the school? |  | ongoing | ongoing | $\$ 1000$ per year interagency |  |
| Class incentives for attendance | Improvement and Highest Class Attendance Class with most students over $90 \%$ attendance (popcorn and movie, game vs staff, pie principal, tape vp) | Krissy BouvierLemaigre | ongoing | ongoing | $\$ 1000$ per year Student Council could fund | Don't create reward fatigue |
| Target poor attenders <br> (alarm clock kid theme) | Incentives for improved attendance <br> Parent meeting to develop action plan for those having difficulties <br> Need to have a multi-agency approach (HUB) <br> Tier II intervention <br> Letters Home | Shawna Corrigal <br> Sharon Hoffman | ongoing | ongoing |  | Follow up |
| Ideas of what to say to parents about attendance Newsletter Day to day teacher contact | Not blaming <br> Not condescending <br> Improve communication We all want what is best for the child <br> Having Relationships <br> Making connections | staff | ongoing | ongoing |  |  |

Secondary Owner: Krissy Bouvier-Lemaigre
Expert Advisor: Dorothy Dubrule, Shawna Corrigal
Other Team Members: Erin Laliberte, Doris Favel, , Michelle Favel, Karen Bouvier, Marina Mclean, Susan Brown, Melissa Dubrule, Delores K Chellsea Belanger, Bill Brown, Pat Jongerius, Suzanne Ratt, Kristina Lambe

|  | Communicate Social media,Radio and TV | Memes <br> Principal weekly message Information Blitz on effects of absenteeism | Sharon Hoffman | 2017 | ongoing |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Strengthen school climate | Bi monthly teacher student games <br> Extracurricular <br> More than sports <br> Clubs as short as a week or once a week(peers helping peers, computers, cultural activities, grandparents) | All staff | ongoing | ongoing |  | Appropriate use of school time. Don't create expectation we do nothing on last pm of month |
|  | Counsellor | Call everyday immediately in am targeted students Pick up students if they need a ride | Shawna Corrigal | 2017 | ongoing |  |  |
|  | Provide appropriate programing for all students | Meet needs of all learners | Teaching staff | ongoing | ongoing |  |  |
|  | Cold weather strategy | Provide rides <br> Use social media to inform parents of the warmth and safety of our building (wind-chill stats) <br> Extra cold weather prizes <br> Hot chocolate days <br> Theme <br> Meet with Elders group | Krissy <br> Bouvier- <br> Lemaigre <br> Sharon <br> Hoffman | 2019 | ongoing |  |  |
|  | Target Screen time |  |  |  |  |  |  |
| 3. Future State | 5. Metrics |  |  |  |  | Engagement |  |
| - Truancy rates will decrease <br> - Tardy rates will decrease <br> - The average attendance rate for Rossignol Elementary for the year 2019-20 will be $\mathbf{9 0 \%}$. <br> - By the 2020 school year the average attendance rate for Rossignol Elementary will be $95 \%$ | - Sask Learning Dat <br> - Locally collected | Collection of attendance AT data |  |  |  | SEC as a voi School will through scro Teacher, ad Student surv When stude and more pa attendance | ce levels at assemblies and <br> dent meeting for at risk students ds <br> can learn, feel less overwhelmed promotes better student |

