

**Minutes of the Planning and Special Meeting
Of the Board of Education of the Ile-a-la Crosse School Division
No. 112
Tuesday, August 19, 2014**

Held at the Outdoor Learning Centre

Members Present: Duane Favel (Chair), Barb Flett (V. Chair), William Caisse, Yvette Daigneault, Mike Bouvier

Members Absent: Alex Laliberte, Peter Durocher

Others:

Laura Vilness (Director of Education), Ernie Cychmistruk, George Luhowy (Secretary-Treasurer)

1. Call to Order : Duane Favel, Chair called the meeting to order at 10:15 A.M.

Prayer: Duane Favel led the prayer.

Agenda

- 1.1 Motion # 338.8.19
MOVED by Barb Flett that the meeting agenda be approved as circulated.
CARRIED....
- 2 Planning
 - 2.1 Board governance – In this component, plans were presented for the Board of Education meetings, Agenda for the meetings, Director of Education Report, Briefing notes and decision items. A Project Monitor Report was presented with projects (including action and status): Outdoor learning site, building capacity, futures program, P & AA Credit 20-30, teacherage project, staff supervision, Hoshin Kanri, closing the gap, skills & trades program, New Zealand project, central office and maintenance. Ongoing issues surrounding the Board Annual Work Plan, school board member certification program and calendar 2014-15.
 - 2.2 Education Sector Strategic Plan – In this component there was the Hoshin Kanri update, draft Education Sector Strategic Plan (Cycle 1), board annual work plan, Continuous Improvement and Accountability Framework 2012-15, and Strategic Plan 2012-15.
 - 2.3 System Annual Performance Reviews – In this component a review of the Organization chart, role of the board, board meeting evaluation summary and Director / CEO Roles and responsibilities
 - 2.4 Budget 2014-15 – In this component the Ministry of Education approved budget highlights with the modifications to balance the budget approved (Revenue (6,306,544), Expenditures (\$6,292,008) with a Surplus of \$14,535, budget highlights 2014-15 and items.

- 2.5 Board Policy and Administrative Procedures- A copy of the Policy Manual was presented.
- 2.6 Maintenance and capital projects – A preventative maintenance and renewal plan amendment forms with projects listed, 2014 PreK to major capital request list and documentation necessary for the Application for Major Capital Project Funding 2014-15.
- 2.7 School opening agenda – calendar of activity was presented and a professional development week 2014.A briefing note on staff leaves summary was presented with appropriate statistics.
- 2.8 Complementary services- A summary was presented.
- 2.9 Board self evaluation- An evaluation form was presented.

3. Reading/Adoption of Minutes:

3.1 Motion # 339.8.19

Moved by William Caisse that the minutes of June 24, 2014 regular meeting of the Board of Education be adopted. CARRIED....

4. Reports

4.1 School Administration - None

4.2 Director of Education

4.2.1 Information Items

Aboriginal Student Test Scores

Kid's First North Budget 2014-15

4.3 Accountability reports - None

4.4 Board Committee Reports -- None.

4.5 Board Representation Reports - None

5. Decision Items

Facilities Manager (Contractor)

5.1 Motion # 340.8.19

MOVED by William Caisse that the Board approve a contract for Tim Wilkinson as facilities manager consultant for a 30 day period (up to 40 days). CARRIED.....

Outdoor Education (Contractor)

5.2 Motion # 341.8.19

Moved by Barb Flett that the Board approve a contract for Kim Archibald as Outdoor education consultant for a period up to 20 days. CARRIED.....

Leave of absence –Miranda Couilloneur

5.3 Motion # 342.8.19

Moved by Barb Flett that the Board approve the leave of absence for a one year period for Miranda Couilloneur for medical reasons.A temporary secretary will be recruited. CARRIED.....

Appointment of Auditors

5.4 Motion # 343.8.19

Moved by Yvette Daigneault that the Board approve the re-appointment of Baert Comeron Odishaw La Cock, Chartered Accountants as auditors for the School Division for the fiscal year ended August 31,2014. CARRIED.....

Staff Hirings

5.5 Motion # 344.8.19

Moved by Yvette Daigneault that the Board approve the hiring of a half time teacher Adam Daignault and Jessica Bennis as a full time Adult 12 teacher. CARRIED.....

New Elementary school

5.5 Motion # 345.8.19

Moved by William Caisse that the Board approve the re-application process for the construction of a new elementary school at an all inclusive maximum cost of \$16.5 million in today's dollars. This is further to the approval by the Ministry of Education approval on July 26,2012 .CARRIED.....

Employee Recognition Awards

5.5 Motion # 346.8.19

Moved by Barb Flett that the Board approve the appropriate payment of long term service awards (5,10,15,20,25,30,35 years of service with the School Division) for the employees eligible.CARRIED.....

Facility Use Policy

5.5 Motion # 347.8.19

Moved by Mike Bouvier that the Board approve Policy 4.3 Equipemnt / Facility Use by the Community .CARRIED.....

Nutrition Program

5.5 Motion # 348.8.19

Moved by Yvette Daignault that the Board approve option 5 of the decision item which would provide for a combination of hiring a nutrition coordinator , seeking contributions from outside sources and providing an annual budget of \$8-10,000 to pay for expenses for the breakfast program.CARRIED.....

Attendance Officer

5.5 Motion # 349.8.19

Moved by Barb Flett that the Board approve recruitment of Ted Flett as the Home School Student Support Worker.CARRIED.....

Director of Education

5.5 Motion # 350.8.19

Moved by Barb Flett that the Board approve the Director of Education report.CARRIED.....

5 Board Member Comments/Roundtable

6 Next meeting

6.6 Tuesday September 2, 2014 at 6:00 pm at the Board office
Tuesday, September 23, 2014 at 6:00 pm at the Board Office

7 Adjournment:

Duane Favel, Chair adjourned the meeting at 4:30 p.m.

Board Chair



George Lohowy, Secretary-Treasurer